



**Essex County**  
Department of Parks, Recreation & Cultural Affairs



Joseph N. DiVincenzo, Jr.  
Essex County Executive

**Golf Tournament Agreement**

Daniel K. Salvante  
Director

Date \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City/State/ Zip \_\_\_\_\_

**Course Request:** \_\_\_\_\_ **Date Request:** 1<sup>st</sup> Choice \_\_\_\_\_  
 \_\_\_\_\_ Francis Byrne ( \$55 per person)  
 \_\_\_\_\_ Hendricks Field (\$40 per person)  
 \_\_\_\_\_ Weequahic (\$40 per person)

**Type of Tournament:** \_\_\_\_\_ **Shot-Gun** ( 8AM start/ late start after 11:00  
 (Minimum 72 golfers) **requires additional \$10. per person**

(Please indicate  
 anticipated group size  
 in space provided)

\_\_\_\_\_ **Tee Times** Preferred Tee Off Time: \_\_\_\_\_  
 (Minimum 60 golfers) am/pm

Preferred Rain date: \_\_\_\_\_ (Requires additional \$50 deposit)

***Tournaments are not permitted on Weekends or Holidays.***  
***\$100 deposit required with request/ \$150 if requesting rain date.***  
***Final Payment is due 10 days prior to tournament with final quote on number of participants.***  
***Refunds of deposit must be received in writing at least 30 days prior to event.***  
***Absolutely no refunds will be issued after this date unless course is officially closed.***  
***Political Activity of any nature is prohibited per ordinance 0-88-0011, Section 10-110.***  
***All food consumed must be purchased from on-site concession.***

\_\_\_\_\_ \* \_\_\_\_\_ - \_\_\_\_\_ = \_\_\_\_\_  
 (anticipated group size) (fee per person) (deposit amount) (Balance due)

\_\_\_\_\_  
 Signature of Authorized Representative/ Organization Date

Make checks payable to Essex County Dept. of Parks and mail to:  
 Attn: Golf Tournaments  
 Essex County Dept. of Parks  
 115 Clifton Ave.  
 Newark, NJ 07104

*For Internal Use Only*

Golf Operations Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Director's Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Final Payment Received by \_\_\_\_\_ Date \_\_\_\_\_  
 Final Quote number of golfers \_\_\_\_\_ Head Count at Course \_\_\_\_\_  
 Check Number \_\_\_\_\_ Amount \_\_\_\_\_ Date blocked \_\_\_\_\_